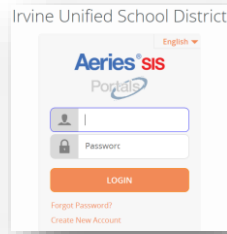


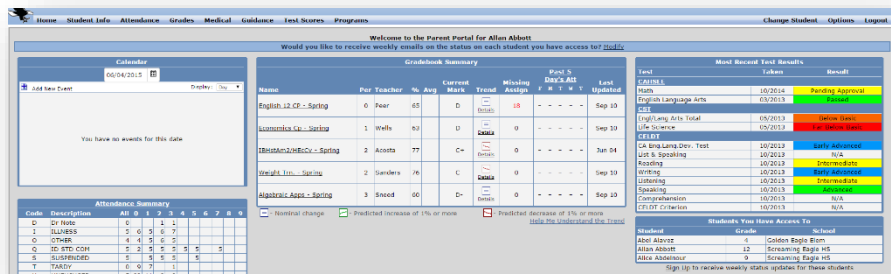


Quick Guide for Grades in Parent Portal - Secondary

Step 1: Login to Parent Portal at myiusd.org. If you need student information to create the account, you can contact the front office of the child's school.



Step 2: Your home screen is a dashboard of student Attendance Summary, Gradebook Summary, and Test Results. Click the Home button in the upper left to return to this view at any time.



Step 3: From the Gradebook Summary in the middle, you can click on any gradebook listed to view individual assignments. From this main view, you can quickly see current marks, missing assignments, and when it was last updated by the teacher, for each gradebook.

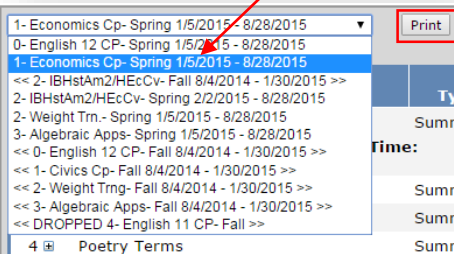
Gradebook Summary							
Name	Per Teacher	% Avg	Current Mark	Trend	Missing Assign	Past 5 Day's Att F M T W T	Last Updated
English 12 CP - Spring	0 Peer	65	D		18	- - - - -	Sep 10
Economics Cp - Spring	1 Wells	63	D		0	- - - - -	Sep 10
IRHstAm2/HFcV - Spring	2 Acosta	77	C+		0	- - - - -	Jun 04
Weight Trn. - Spring	2 Sanders	76	C		0	- - - - -	Sep 10
Algebraic Apps - Spring	3 Sneed	60	D-		0	- - - - -	Sep 10

Step 3: For example, if you select English 12 CP-Spring, it will show you the assignments with scores, percentages, comments, completion and due dates and if grading is completed by the teacher. Expand the assignment to see more info by clicking on the [+] next to the assignment title.

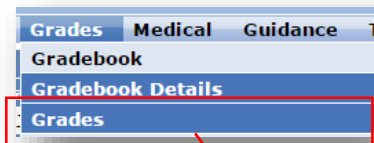
#	Description	Type	Category	Score	# Correct	%	Status/Comment	Date Completed	Due Date	Grading Compl.	Document
1	Romantic Period Key Concepts	Summative	In Class work	25 / 25	25 / 25	100.00%		01/22/2015	01/22/2015	Yes	
2	Paraphrasing Burns	Summative	In Class work	25 / 25	25 / 25	100.00%		01/23/2015	01/23/2015	Yes	
3	IR: Blake's Poems	Summative	Interactive Reader	50 / 50	50 / 50	100.00%		01/25/2015	01/25/2015	Yes	
4	Poetry Terms	Summative	In Class work	25 / 25	25 / 25	100.00%		01/25/2015	01/25/2015	Yes	
5	Romantics Poems Venn Diagram	Summative	In Class work	15 / 30	15 / 30	50.00%		01/29/2015	01/29/2015	Yes	
6	Poetry XW	Summative	In Class work	15	0 / 15	0.00%		01/29/2015	01/29/2015	Yes	
7	IR: Subla Khan	Summative	Interactive Reader	50 / 50	50 / 50	100.00%		01/30/2015	01/30/2015	Yes	
8	P. 76 Quickwrite	Summative	In Class work	25 / 25	25 / 25	100.00%		01/31/2015	01/31/2015	Yes	
9	Semantic Maps	Summative	In Class work	25 / 25	25 / 25	100.00%		01/31/2015	01/31/2015	Yes	
10	p. 715 questions	Summative	In Class work	25	0 / 25	0.00%		01/31/2015	01/31/2015	Yes	
11	IR: Ancient Mariner	Summative	Interactive Reader	187 / 200	187 / 200	93.50%		02/01/2015	02/01/2015	Yes	
12	Louse/Mouse maps	Summative	In Class work	35 / 40	35 / 40	87.50%		01/25/2015	01/25/2015	Yes	
13	p.222 A.M. questions	Summative	Homework	20	0 / 20	0.00%			02/01/2015	Yes	
14	Mariner Gallery Walk	Summative	In Class work	70 / 70	70 / 70	100.00%		02/06/2015	02/06/2015	Yes	
15	Romantic Poets chart	Summative	In Class work	50	0 / 50	0.00%			02/08/2015	Yes	



Step 4: To view another gradebook from this window, use the dropdown menu at the top to select. Notice, you can also print the gradebook details from here if you'd like. The gradebooks with << >> around them are past terms.



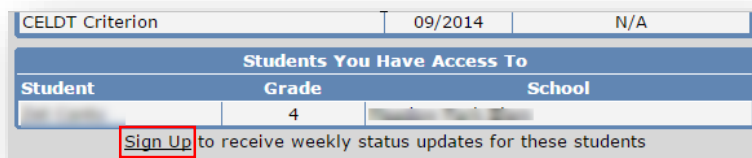
Step 5: Gradebooks will be made unavailable during Report Card time, but once released, Report Cards can be found under the Grades menu bar at the top.



Step 6: Once in the report card, you will see comments across the top, and grades below. You can also print the report card from the button on the top left.

Per	Crs-ID	Course	Tchr	Teacher	1st	2nd	3rd	4th	5th	Cred	Cit	WH	Comments
1	0317	IB Eng HL2	804	Stockton	A	A	A	A	A	5.00			Excellent Student Conscientious And Cooperative Pleasure To Have In Class
2	0726	IBHstAm2/HEcCv	605	Acosta	A-	A-	A-	A-	A-	5.00	O		
3	0425	Span IV IB SL	610	Alvarado	D+	A-	A-	A-	A-	5.00			Pleasure To Have In Class
3	0427	IB Span HL 2	610	Alvarado	A	A-	A-	A-	A-	5.00	S		Pleasure To Have In Class
4	0714	Economics Cp	960	Bryan, R	A-	A-	A-	A-	A-	5.00			
4	0704	Civics Cp	693	Hauser	A-	A-	A-	A-	A-	5.00	O		Excellent Student Pleasure To Have In Class
5	0698	IB Biology SL	712	Smith	B-	B-	B-	B-	B-	5.00	S		
7	0775	IB Theoryknow	636	Goode	B+	A-	A-	A-	A-	10.00			

Step 7: OPTIONAL- To receive weekly status updates on grades for a student, go to the Home screen and click on the link at the bottom right.



You will be able to set notification preferences on when the update email will be sent.

Parent Notification Preferences

Receive Weekly Progress Email?

Preferred Day: Monday

Preferred Time: 12:00 AM

Save

To change these at any time you can select Parent Notification Preferences from the Options menu at the top right of the Home Screen.

